

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Martin Blackett	Telephone number: 0113 37 87673	
Subject²:	Land at Mistress Lane, Armley, LS12		
Decision details³:	What decision has been taken? The Chief Officer Asset Management and Regeneration has declared the subject site surplus to Council requirements (save as to the operational requirement to retain control of the identified garages by way of leaseback) and approved the terms for the disposal of the subject site on the basis detailed in the confidential appendix to this report.		
	A brief statement of the reasons for the decision To realise a capital receipt from the sale of and to also support both affordable housing provision in the locality and a community led approach to this delivery.		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision The site is considered to be unviable to develop commercially for housing and so this option has been ruled out. The site has also been soft marketed tested to conventional Registered Providers of social housing and no interest has been established for the site with the recommended course of action considered the optimal one for this ownership.		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.


Affected wards:	Armley
Details of consultation undertaken⁴:	Executive Member: Cllr Jessica Lennox (16 November 2023 briefing)
	Ward Councillors: Cllr Andy Parnham (4 March 2022 and 16 November 2023) update only. Cllr Alice Smart (4 March 2022 and 16 November 2023) update only. Cllr James McKenna (4 March 2022 and 16 November 2023) update only.
	Chief Officer Asset Management & Regeneration is signatory to this decision
	Others: Advertising of the Council's intention to dispose of the site (as informal public open space) has taken place in December 2023. In accordance with statutory requirements.
Implementation	Officer accountable, and proposed timescales for implementation Martin Blackett. Solicitors would be instructed upon receipt of any approval to the recommendation of the report.
List of Forthcoming Key Decisions⁵	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision N/A
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature N/A _____ Date _____
Call-in	Is the decision available ⁷ for call-in? <input type="checkbox"/> Yes <input type="checkbox"/> No

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.

	<p>If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public: N/A</p>	
<p>Approval of Decision</p>	<p>Authorised decision maker Angela Barnicle (Chief Officer Asset Management and Regeneration)</p>	
	<p>Signature</p> 	<p>Date 07/02/2024</p>